



**TENNESSEE COUNCIL OF CERTIFIED PROFESSIONAL MIDWIFERY
Regular Council Meeting**

**April 7, 2016
9:00 a.m.**

MINUTES

A regular meeting of the Tennessee Council of Certified Professional Midwifery was held in the Poplar Conference Room, at 665 Mainstream Drive, Nashville, TN 37243 on April 7, 2016.

Members Present: Carol Ann Nelson, CPM, Chairperson
Carolyn D. Reisman, CPM
Rufus R. Clifford, MD
Talitha Mills, CPM
Charlie B. Rush, MD

Members Absent: None

Staff Present: Candyce Waszmer, Administrator
Stacy Tarr, Administrative Manager
Maegan Carr Martin, Executive Director
Kyonzte Hughes-Toombs, Deputy General Counsel
Kenneth Bowman, Administrator

The necessary number of council members joined the meeting and a quorum was established, meeting call to order by Maegan Carr Martin, Executive Director, at 9:12 a.m.

Election of Officers

Pursuant to TENN. CODE ANN. § 63-29-106: The council members shall elect annually from their membership a chair and vice chair. Accordingly, elections were held.

Ms. Reisman made a motion to nominate Ms. Carol Nelson for chair and Ms. Mills seconded the motion. The motion carried by unanimous vote.

Ms. Nelson made a motion to nominate Ms. Carolyn Drake for vice chair and Dr. Clifford seconded the motion. The motion carried by unanimous vote.

Dr. Charlie Rush was nominated for Secretary. The motion was seconded and carried by unanimous vote.

Rulemaking Hearing

Ms. Kyonzte Hughes-Toombs, Deputy General Counsel, called the rulemaking hearing to order and presented the proposed rules to reduce the application and renewal fees. The relevant rules are: 1050-5-.06(1) regarding the application fee and (2) regarding the biennial renewal fee. Based on her projections, Ms. Tittle from the Financial Office, suggested that the Council consider lowering the application fee from \$1,000.00 to \$500.00 and to lowering the biennial renewal fee from \$1,000.00 to \$700.00. All formalities were met.

There were no comments.

A motion to reduce to fees was made and seconded and passed unanimously.

Minutes

Dr. Clifford made a motion to approve the minutes from the April 7, 2016 meeting of the Council and Ms. Reisman seconded the motion. The motion carried by unanimous vote.

Review and Ratification of Licenses

No new professional midwifery applications have been received
No midwifery reinstatements applications have been received

Marilyn Green-Campbell is seeking reinstatement of her midwifery license. A motion was made to ratify the reinstatement of Ms. Green-Campbell's professional midwifery license by Ms. Mills. The motion was seconded and carried by unanimous vote.

Marilyn Green-Campbell, a motion for petition for order of compliance was made by Talitha Mills. The motion was seconded and carried by unanimous vote.

Appoint New Consultant to Review Applications

Ms. Tinnin is agreeable to reviewing applications.

Complete conflict of interest statement

Council members were reminded that they must complete the conflict of interest disclosure statement. This form must be completed annually.

Review and Discuss Compilation of Annual Birth Statistics

The home birth records were presented to the Council. It was requested at the April 7, 2015 board meeting that there be more of a break down regarding the birth transfer forms.

Office of General Counsel

Ms. Hughes-Toombs, Deputy General Counsel, confirmed there were no open cases on professional midwifery licensees.

Manager's Report

Ms. Stacy Tarr provided the following statistical information that has transpired in the administrative office between April 1, 2015 and March 31, 2016 concerning Midwives are as follows:

New Applications Received 1, total new licenses issued 3, total number of renewals 19, total number of renewals online 0 - 0% , total number of reinstatements 1, total number of active licensees as of March 31, 2016 is 43.

Report from the Office of Investigations

Rachel Talley informed the Council that there are two (2) open complaints against a certified professional midwives in the Office of Investigations.

Other Board Business and Discussions

Summary of Application Process – Ms. Martin provided an overview of the application review, denial and approval rules and processes. Ms. Martin further clarified that the application process begins when the administrator, Candyce Waszmer, receives and processes an applicant's application and supporting documentation. Once the application is complete, it goes to Ms. Nelson for the initial review/approval and then to a consultant on the Osteopathic Board for review/approval. After both reviews have resulted in approvals, the applicant is then licensed as a Certified Professional Midwife, is issued a license number, and may commence practice. The licensee will receive his/her certificate in the mail after the Committee and the Osteopathic Board ratify the individual's license at each next regularly scheduled meeting. Ms. Martin stated that the process can be rather lengthy due to the Committee's infrequent meeting schedule.

Ms. Nelson inquired if the Osteopathic Board consultant would accept her electronic approval when she is unable to send the signed approval sheet immediately. Ms. Waszmer confirmed that the Osteopathic Board consultant has requested the approved, signed, check sheet be submitted prior to the Osteopathic Board receiving the file for review and issuing an approval.

Legislation and Action

Ms. Hughes-Toombs discussed current two bills of interest to the Council. Bill 1514 which passed for 6 more years of council, bill 1978 which did not pass, it was sent out for summer study.

The meeting adjourned at 11:45 am.

These minutes were ratified by the Council of Certified Professional Midwifery on April 6, 2017.